

CARMEL RETIREMENT CONDOMINIUM ASSOCIATION, INC.  
ROCKLEDGE, FLORIDA

*Annual Member's Meeting & Elections*  
**Friday, December 16, 2016.... On Site Club House. 6:00 PM**  
**Minutes**

**Minutes of Annual Members' Meeting**

1. The meeting was called to order by Association Manager, Susan Stewart, LCAM at 6:30 pm. A quorum was established with **33 members** present or by proxy. Susan Stewart and Ted Warwick represented Sentry Management.
2. Susan Stewart provided affidavit of mailing for proof of notice of meeting of first and second notices. Susan Stewart was asked to chair the meeting.
3. Reading and Disposition of Minutes:
  - a. The Owners declined to have the minutes from the previous annual meeting read. Motion made by David Pinyerd to accept and approve the January 25, 2016 annual meeting minutes as written. 2<sup>nd</sup> by Ralph Greeson. With no further discussion, and with all in favor, the motion passed.
4. Reports from Officers:
  - a. Presidents Report: Ralph Greeson read a brief report thanking the many members who helped the Board and property throughout the year. No other reports offered.
5. Reports from Committees: None
6. Unfinished Business: None
7. New Business:
  - a. The solicitation of candidates yielded 4 members submitting their names for the 5 positions available for the new term. As a result, the following members were duly elected in accordance with the provisions of the Florida Statutes: As a result, Bill Bernard, Margaret Roth, Mary Hirst and Dottie Sauter are automatically elected to serve on the Board of Directors. The one remaining Board member will be appointed by the Board of Directors after the Annual Meeting.
8. Adjournment: With no further business a motion was made by Bill Bernard to adjourn, Joe Claybrooke seconded the motion and with all in favor the meeting adjourned at 6:35 pm.

## **BOARD OF DIRECTORS ORGANIZATIONAL MEETING**

The meeting was called to order at 6:40 pm. Board members in attendance were: Bill Bernard, Margaret Roth, Mary Hirst and Dottie Sauter.

A motion was made by Mary Hirst to accept and appoint Sharon Blincoe member at large to Board of Directors. Bill Bernard seconded the motion with Margaret Roth and Dottie Sauter present. All Board members unanimously in agreement, the motion passed. After a brief discussion, the five Board members organized themselves as follows:

**President ~ Dottie Sauter**  
**Vice President ~ Mary Hirst**  
**Secretary ~ Margaret Roth**  
**Treasurer ~ Bill Bernard**  
**Director at Large ~ Sharon Blincoe**

With no further business at this time, the meeting adjourned at 6:55 pm.

Minutes Prepared by: Ted Warwick, LCAM  
For the Board of Directors