



Keep for your File

CERTIFICATE OF INSURANCE REQUESTS

Certificate requests are processed in the order in which the requests are received.

1. Requests can be easily done on our web site www.statewidecondo.com, and also by e-mail: COI@statewidecondo.com
2. Requests are accepted by fax at (772) 562-7100, attention *Certificates Department*.
3. Certificate requests may be made by calling (800) 260-5252, press (1) and stay on the line to leave the information. Unit-owners are given time to speak slowly and clearly and will be asked for information that appears below. Be sure to spell out the Unit-owner's name. If information provided is incomplete, the certificate cannot be processed.
4. Please be sure to include all information listed below.

***** IF THE UNIT OWNER FINDS ANY DIFFICULTY IN REQUESTING THE CERTIFICATE, PLEASE DIAL 0 FOR IMMEDIATE ASSISTANCE – ALL CERTIFICATES ARE PROCESSED IN 48 HOURS *****

CERTIFICATE REQUEST

Condo Association Name:	
Unit-owner Name:	
Physical Address of the Condo Unit:	
Loan #:	
Mortgage Company:	
Mortgage Company Address:	
Who should the certificate be sent to and by Mail? Fax?	